

CITY OF ELECTRIC CITY
COUNCIL MEETING MINUTES
December 13, 2016

The December 13, 2016 Electric City Council meeting was called to order at 6:01 p.m. by Mayor John T. Nordine

Present by Roll Call: Council Members Lonna Bussert, Roberta Hensley, Rich McGuire, and Brad Parrish Aaron Derr entered chambers at 6:31p.m.

Staff members present: Jaqueline M. Perman/City Clerk, Kenneth Dexter/PWD and Chief John Tufts

MOTION TO EXCUSE: Motion was made and seconded to excuse Aaron Derr.

m/s (McGuire/Hensley) CU

AGENDA AMENDMENT:

Motion was made and seconded to add an Ordinance repealing Fund Ordinance No. 309 Entitled, "Creating and Establishing a Special Fund Known as the Water and Sewer Cumulative Reserve Fund".

m/s (Bussert/McGuire) CU

APPROVAL OF THE AGENDA:

Motion was made and seconded to approve the agenda.

m/s (Bussert/McGuire) CU

CONSENT AGENDA:

Motion was made and seconded to approve the consent agenda.

m/s (Bussert/Parrish) CU

- October 11, 2016 Council Meeting Minutes
- October 11, 2016 Ad Valorem Meeting Minutes
- October 25, 2016 Ad Valorem Meeting Minutes
- October 25, 2016 Preliminary Budget Workshop Minutes
- Expenditures:
 - Checks #11946- #11958 dated 10/21/2016-10/31/2016 for a total of \$20,149.26
 - EFT's and Checks # 11959-#11989 dated 11/01/2016-11/08/2016 for a total of \$71,157.24
 - Checks #11990- #12002 dated 11/15/2016-11/29/2016 for a total of \$20,617.98
 - EFT's and Checks # 12003-#12033 dated 12/01/2016-12/13/2016 for a total of \$108,101.10

COUNCIL AGENDA:

Police Report:

Chief John Tufts gave a new law incident summary report to the council which shows the nature and address of the offenses observed in the city.

Public Comments:

- *Wayne Snyder/Snyder Hill Road:* Feels the city should maintain all the roads in the Snyder Annexation which includes his private driveway. He said there was a deal made with the prior mayor, Ray Halsey, that the city would maintain all the roads. He also feels that it is unfair that he will need to build roads to meet the city standards for his submitted Short Plat. Mayor Nordine read the Section 3 (B) of Ordinance No. 437 dealing with the annexation which states that these existing streets do not conform to city standards and the maintenance of these streets will be to the standard to which they were built and not city standards. These existing streets will not be improved to city standards by the city unless such is accomplished through a local improvement district. Section (C) states when funds are available the city will chip seal former county road 58-1 from the state route 155 to as shown on Auditor #794619 PBS Short Plat. Section (F) states that all future land development within the annexed area shall conform to city development standards in place at that time.

UNFINISHED BUSINESS:

- **Fireworks Ordinance:**
Discussion ensued. Council asked Mayor Nordine to have the Fire Chief to review ordinance before approval.

NEW BUSINESS:

- **Electric City Wastewater Flow/Ken Dexter:**
Ken Dexter explained the anomaly in the Electric City Percent of Wastewater Flow for October, 2016, showing that Electric City used 63.181 percent of the flow. The Joint Board of Operations will be meeting on Wednesday, December 14, 2016 at 5:00 p.m. and they will discuss this issue.
- **Resolution No. 2016-12/Agreement with Grant Coulee Dam Area Seniors, Inc.:**
Motion was made and seconded to approve Resolution No. 2016-12 as written and directing the mayor to sign the amendment keeping the amount at \$2,500.00.
m/s (McGuire/Derr) CU
- **Resolution No. 2016-13/Increase Property Tax:**
Discussion ensued. Motion was made and seconded to approve Resolution No. 2016-13 to increase Property Tax.
m/s (Parrish/Bussert) CU
- **Resolution No. 2016-14/Approving and Adopting the Budget of the Regional Board of Mayors:**
Discussion ensued. Motion was made and seconded to approve Resolution No. 2016-14 adopting the Budget of the Regional Board of Mayors;
m/s(Hensley/Bussert)CU
- **Resolution No. 2016-15/Adopting Job Descriptions for City Clerk-Treasurer and Deputy Clerk/Utility Clerk:**
Discussion ensued. Motion was made and seconded to approve Resolution No. 2016-15 Adopting Job Descriptions for City Clerk-Treasurer and Deputy Clerk/Utility Clerk with a change to the tenth bullet under Principal Duties and Responsibilities to read "Operate numerous software programs including but not limited to word processing, spreadsheet, internet and document archive applications." Council members Bussert, Derr, McGuire and Parrish voted 'yea' and Hensley voted 'nay'. Motion passed
m/s(McGuire/Parrish)
- **Ordinance No. 519-2016/Salaries and Wages for Employees:**
Mayor Nordine explained the ordinance takes in a 1% raise for employees. Motion was made and seconded to approve Ordinance No. 519-2016/Salaries and Wages for Employees as written.
m/s(Bussert/Derr)CU
- **Ordinance No. 520-2016/Repealing Ordinance No. 309 Creating Special Fund Known as the Water and Sewer Cumulative Reserve Fund:**
Motion was made and seconded to approve Ordinance No. 520-2016 Repealing Ordinance No. 309 as written.
m/s(Derr/Parrish)CU
- **Ordinance No. 521-2016/Adopting the Budget for the Fiscal Year Ending December 31, 2017:**
Motion was made and seconded to approve Ordinance No. 521-2016/Adopting the Budget for the Fiscal Year Ending December 31, 2017 as written.
m/s(Hensley/Bussert)CU

- **Policy 2016-03/Workplace Violence Prevention:**

Discussion ensued. Motion was made and seconded to pass Policy 2016-03 entitled, "Workplace Violence Prevention" as written.

m/s(Parrish/Derr)CU

- **Sewer Capping of 33 School and 32 McNett:**

Discussion ensued. Motion was made to approve the Sewer capping of 33 School and 32 McNett.

m/s(Parrish/Bussert)CU

REPORTS/MISCELLANEOUS:


- **Mayor Nordine:** Announced the retirement of City Clerk on April 1, 2017, and the promoting of Russell Powers as City Clerk/Treasurer Trainee. The city will advertise the Deputy Clerk/Billing Clerk Position in the Star newspaper on December 21.
- **Council member Derr:** Reported several children at the elementary school commented how they enjoyed the Christmas in the Coulee.
- **Council member Hensley:** Would like a report of the Pathway and Revitalization Committee for the next council meeting. She will submit a list of questions she would like answered.
- **Council member McGuire:** Asked if the council could have another retreat. Clerk Perman was directed to start organizing one.
- **Council member Parrish:** Reported the Grant Transit Authority are expected to be in full operation by July 2017. Council member Derr asked Parrish if he could look into whether the busses could change their route times so students can arrive for first period college classes and stay for last period classes.
- **Council member Bussert:** Said the Christmas in the Coulee event was a success. They raised over \$500.00 for a city park. She thanked Ben Palma and the Credit Union for their donations.
- **Public Works Director:** The crew has been busy doing their regular duties.
- **Carol Nordine:** Gave the Health report for the month. Showed pictures of the before and after clean-up of Royal Organics.
- **City Clerk:** Asked the council if any would like to be on a committee for AWC Center of Quality Communities Scholarship fund. It was decided not to do it this year. Announced the Farewell Reception for Carolann Swartz December 20, 2016. Read the letter dated November 21, 2016 from People for People thanking us for our letter of support. Read e-mail from Charter Communications regard rate updates.

ADJOURNMENT:

There being no further business, motion was made to adjourn the regular meeting at 8:00 p.m.

(Derr)


Jacqueline M. Perman, City Clerk


John T. Nordine II, Mayor