



🏠 Location: City Hall  
📅 Date: September 14, 2021  
🕒 Time: 6:00pm

## City of Electric City Council Meeting Minutes September 14, 2021

The Electric City Council meeting was called to order at 6:00pm by Mayor Pro Tem Bob Rupe on Tuesday, September 14, 2021.

**Present by Roll Call:** Council Members: Brian Buche, Cheryl Hoffman, Cate Slater, Don Redfield, Bob Rupe

A motion was made and seconded to excuse Mayor Diane Kohout from the August City Council meeting.  
M/S (Hoffman/Slater) CU

**Staff members/Others present:** Jared Armstrong/Public Works Director, Arrow Coyote/Electric City Resident, Steve Nelson/CenturyWest Engineering, Peggy Nevsimal/City Clerk/Treasurer, Diana Parrish/Deputy Clerk, Carol Rupe/Electric City Resident, Jacob Wagner/Star Newspaper

### Pledge of Allegiance

### Approval of Agenda:

A motion was made and seconded to approve the agenda.

M/S (Slater/Buche) CU

### Consent Agenda:

A motion was made and seconded to approve the consent agenda.

M/S (Hoffman/Slater) CU

### Public Comments

There were no public comments.

### Unfinished Business:

- Steve Nelson from CenturyWest Engineering went through the project list for the city.
  - The Complete Streets Sidewalk project has been submitted to WSDOT for review. The project is on target to be bid out late in 2021 with a start date in early 2022.
  - The planning on the Pedestrian/Bike path project continues. The speed limit along Hwy 155 is part of the path project and there is a consensus by the council that another open house should be held to gain the community's input. The speed limit will need to be reduced along the border or Coulee Playland's upper campground or additional guardrail will need to be installed if the speed limit remains at its current speed.

- The application process to request grant funding for the sewer lining project has been completed. At the October council meeting there will be a public hearing to complete the official submittal process and then it can be forwarded onto USDA. The USDA application is for a 75% grant and 25% loan package.
  - Our application for the QuadCo grant to re-engineer the Electric Blvd & Crest Street intersection has been denied. It will cost approximately \$12,000 to re-engineer that intersection. The council will need to consider whether they would like to fund that out of the current expense funds.
  - An application was submitted in August to the Transportation Improvement Board for the resurfacing of State & Lincoln streets. Determination of approval or denial should take place by mid-November.
  - TIB has introduced a Preservation Project that provides crack seal and cold patch to towns. CenturyWest will gather more information about this new program.
- Animal Control Information
    - Code Compliance officer Mike Shear has been out ill and discuss on this topic has been tabled until the October meeting.
  - Future TVI Investments
    - City Clerk Nevsimal presented three different bond options for potential purchase by the city.
    - A motion was made and seconded to move \$500,000 from the City's LGIP account to their US Bank Safekeeping account for the purchase of Federal Farm Credit Bureau bond #3133EM3T7.  
M/S (Hoffman/Slater) CU
  - Security System for Shop
    - Public Works Director Armstrong has received three estimates for installation of a security system for the city shop.
    - A motion was made and seconded to accept the Certified Security & Sound estimate for a security system for the city shop with a future resolution necessary to amend the 2021 budget and move \$10,000 from fund 307 to fund 400.  
M/S (Hoffman/Slater) CU
  - Planning Commission Final Report
    - Enclosed with this month's agenda packet was the final Planning Commission's amendments to City of Electric City Zoning Codes. A future Ordinance updating various sections of Chapter 18 will be presented for approval at the council meeting in October.

## **New Business**

- Deputy Clerk job posting/timing
  - The Deputy Clerk job opening will be advertised in our local Star Newspaper on 9/22 & 9/29. The deadline to apply for the job will be by 10/8. We will conduct interviews the following 2 weeks after the closing date and will make a formal offer with a tentative start date of 11/2/21.
- Grant County Health Board appointee
  - The City's representative on the Grant County Health Board current appointee's term will be ending on 12/31/2021. The mayor would like to remind the council that there will be an opening and to be thinking about potential candidates.

- Approval of new expense form
  - A new "Claim for Expenses" form as been created for City Employee reimbursement expenses.
  - A motion was made and seconded to accept the new Claim for Expenses form.

M/S (Slater/Buche) CU

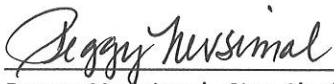
- PARC Committee timing
  - The city continues to seek candidates interested in serving on the PARC committee. Those interested in serving on this committee should send a letter to the mayor stating their desire to serve. The committee will be dormant until January 2022.

### Reports


- Councilmember Don Redfield let the council know that the new Chairman for the Planning Committee is Doug Lockard and the new committee member is Carlos Lira.

A motion was made and seconded to adjourn the meeting. The meeting adjourned at 7:23pm.

M/S (Buche/Hoffman)



Peggy Nevsimal, City Clerk/Treasurer



Bob Rupe, Mayor Pro Tem