



🏠 Location: Telephonically  
📅 Date: July 14, 2020  
🕒 Time: 6:00pm

## City of Electric City Council Meeting Minutes July 14, 2020

The Electric City Council meeting was called to order at 6:00pm by Mayor Diane Kohout on Tuesday, July 14, 2020.

**Present by Roll Call:** Council Members Willie Bott, Brian Buche, Bob Rupe, Cate Slater, Cheryl Hoffman

**Staff members/Others present:** Kurt Danison, City Planner, Steve Nelson, CenturyWest Engineering, Peggy Nevsimal, City Clerk/Treasurer, Diana Parrish, Deputy Clerk, Mark Payne, Fire Chief, Jacob Wagner, Star Newspaper

**Motion to Excuse:** None

### Pledge of Allegiance

Mayor Kohout requested that an additional item be added to the meeting agenda, the addition of a discussion regarding the Water Treatment Plant Telemetry Computer System. The item was added under new business as 8.7

**Approval of Agenda:** A motion was made and seconded to approve the agenda

M/S (Buche/Bott) CU

**Consent Agenda:** A motion was made and seconded to approve the consent agenda

- June 9, 2020 Council Minutes
- Expenditure approval June 7 – July 10, 2020
- Police Report
- Fire Report

M/S (Buche/Hoffman) CU

### Public Comments

- No public comments were submitted to the Mayor or City Clerk before the meeting.

### Unfinished Business:

- Planning Commission
  - Kurt Danison, City Planner discussed the differences between a Citizen Advisory Board, a Planning Agency and a Planning Commission. An Advisory Board has no statutory authority and a Planning

Agency is made up of the City Planner, the City Clerk and the Mayor with no citizen input. If the council is interested in having citizens be involved with City Planning the best option is a Planning Commission that would have statutory authority and be able to hold public hearings. Mr. Danison says 5 is the ideal number of members for a commission. Typically, terms are 2 or 4 years and should be staggered if the council wants to start a new commission.

- A new resolution will need to be created to repeal the current Planning Agency and reinstate a Planning Commission. This will be done at the next council meeting.
- Fire Chief Payne volunteered to be on a planning commission for two years and Councilmember Buche volunteered to be the Councilmember liaison between the Commission and the Council.
- Steve Nelson from CenturyWest Engineering went through his project list for the City.
  - There has been a small delay on the Lift Station Replacement project as the construction team waits for backordered materials.
  - The Multi-use corridor/path project is working on boundary delineation and survey work will begin shortly.
  - There was some discussion regarding the need for a fire boat at this time of year. Mr. Nelson said he would look into funding sources and he will meet with Chief Payne and Public Works Director Armstrong for input on boat needs/requirements.
- There have been no applicants for the part-time Transfer Station employee position to-date.

## **New Business**

- Coronavirus Relief Fund Options
  - A motion was made and seconded to adopt Resolution 2020-12 establishing a Community Support Program in response to the Covid-19 outbreak using the City's CARES Act Funding allocation.  
M/S (Hoffman/Rupe) CU
- Several councilmembers and Fire Chief Payne wanted to say that fireworks on the 4<sup>th</sup> of July went without incident this year and that other than some leftover garbage, things went very well.
- An ad will be placed in the local Star Newspaper on 7/15, 7/22 & 7/29 announcing that the City is accepting sealed bids for the City's Jeep Renegade. The deadline for submitting a bid will be July 31, 2020 and the minimum bid has been set at \$17,000.
- Travis Irwin has been temporarily hired as a Code Compliance officer while the city continues to search for a permanent employee for the position.
- Telemetry Computer for the Water Treatment Facility
  - The computer that runs the Telemetry for the City's Water Treatment Facility is failing and needs to be replaced. This computer has been running on Windows 7 and the operating system hasn't been supported by Microsoft since 2015.
  - To replace the computer and upgrade the software and propriety programming that is currently on the system will cost approximately \$20,000. Conley Engineering, the current Offsite software engineers have been sent us a detailed list of the components of that price point.
  - Grand Coulee will be included in the discussion as they pay for a portion of all maintenance and upgrades to the Treatment Plant based on the percentage of their water usage.
  - A motion was made and seconded to approve a budget amendment transferring money from Fund 401, the Water/Sewer Capital Facilities Fund to Fund 400, the Water/Sewer Fund.  
M/S (Hoffman/Slater) CU

- Reports
  - Councilmember Bott would like to have a discussion about our 6-year street program as he stated the City hasn't done any street work for many years.
  - Chief Payne wanted the Councilmembers to know that the recent Washington Surveying and Rating Bureau rating we received was a "6." This is a top rating and he very pleased to have received this excellent rating.
  - City Clerk Nevsimal stated that the Tourism Committee will need to start meeting in August to update Lodging Tax applications and to determine how best to handle the shortfalls that the 2020 Tourism volume will have on 2021 money.
- A motion was made and seconded to adjourn the meeting. The meeting adjourned at 7:30pm.  
M/S (Slater/Rupe)

  
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Peggy Nevsimal, City Clerk/Treasurer

  
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Diane Kohout, Mayor