



🏠 Location: City Hall
📅 Date: June 13, 2023
🕒 Time: 6:00pm

City of Electric City Council Meeting Minutes June 13, 2023

The Electric City Council meeting was called to order at 6:01pm by Mayor Diane Kohout on Tuesday, June 13, 2023.

Present by Roll Call: Council Members Robbin Boyce, Brian Buche, Cate Slater

Motion to Excuse: A motion was made and seconded to excuse Councilmembers Cheryl Hoffman and Don Redfield.

M/S (Buche/Slater) CU

Staff members present: Paul Bowden/Coulee Dam Police Chief, Travis Irwin/Public Works Director, Peggy Nevsimal/City Clerk/Treasurer, Mark Payne/Electric City Fire Chief, Trent Ward/CenturyWest Engineering

Pledge of Allegiance

Swearing in: Council Member Robbin Boyce was sworn in as Council Member #2, replacing Bob Rupe whose resignation was accepted at a previous council meeting.

Approval of Agenda:

- A motion was made and seconded to approve the council meeting agenda.

M/S (Boyce/Buche) CU

Consent Agenda:

- A motion was made and seconded to approve the consent agenda.

M/S (Slater/Buche) CU

Public Comments

- There were no public comments.

Unfinished Business

- Department Reports
 - Law Enforcement, Fire Department, Public Works & Code Compliance reports were presented by representatives from each department.
- Engineering Reports
 - The Shoreline Waterfront Trail project and speed limit change are with WSDOT and Trent stated that the project is beginning to be tight to complete in 2023 unless WSDOT finishes with their final approvals within the next month.

- The crack seal project is underway and will be completed by the end of June. Grant County will perform Chip seal and seal coat in the Summer of 2024.
 - The City has been awarded a Grant County STBG grant in the amount of \$313,810 to finish the intersection of Hwy 155 & Stevens Avenue and to complete the stripping on Hwy 155.
- Minimum Utility Charges
 - The City's Planning Commission submitted a recommendation to the council for consideration of instituting a minimum water charge on all city parcels that have current sewer hookups.
 - A motion was made and seconded to postpone the decision until the next council meeting.
- M/S (Slater/Buche) CU
- Sweeper Agreement
 - The City has approved signing an agreement with Owen Equipment for a lease to own purchase of a 2014 Elgin Whirlwind Sweeper.

New Business

- Annual Report
 - City Clerk Peggy Nevsimal informed the council that the 2022 Annual Report had been submitted to the State Auditor's Office on May 29, 2023.
- Grant process with TIB
 - Grant applications for street improvements are due at the Transportation Improvement Board by August 11, 2023. The Mayor, the Public Works Director and the City Engineer will be submitting an application on behalf of the City.
- Record Retention
 - Records Clerk Tasha Enochs and City Clerk Peggy Nevsimal are beginning to create a record management process for the City.
- Surplus List
 - Public Works Director Travis Irwin submitted a Public Works surplus list for the council's consideration.

Reports

There were no reports.

A motion was made and seconded to adjourn the meeting. The meeting adjourned at 6:53pm.

M/S (Boyce/Slater)



Peggy Nevsimal, City Clerk/Treasurer



Diane Kohout, Mayor