



🏠 **Location:** Telephonically
📅 **Date:** May 12, 2020
🕒 **Time:** 6:00pm

City of Electric City Council Meeting Minutes May 12, 2020

The Electric City Council meeting was called to order at 6:01pm by Mayor Diane Kohout on Tuesday, May 12, 2020.

Present by Roll Call: Council Members Willie Bott, Brian Buche, Bob Rupe, Cate Slater, Cheryl Hoffman

Staff members/Others present: Peggy Nevsimal, City Clerk/Treasurer, Steve Nelson, Century West Engineering, Diana Parrish, Deputy Clerk, Mark Payne, Fire Chief, Jacob Wagner, Star Newspaper

Motion to Excuse: None

Pledge of Allegiance

Mayor Kohout requested that an additional item be added to the meeting agenda, the rehiring of a volunteer fireman. The item was added to the agenda as item 8.7 under New Business.

Approval of Agenda: A motion was made and seconded to approve the agenda

M/S (Slater/Buche) CU

Consent Agenda: A motion was made and seconded to approve the consent agenda

- April 14, 2020 Council Minutes
- Expenditure approval April 11 – May 8, 2020
- April 27, 2020 Special Council Minutes
- Police Report
- Fire Report

M/S (Hoffman/Buche) CU

Public Comments

- No public comments were submitted to the Mayor or City Clerk before the meeting.

Unfinished Business:

- Streets Projects, Phase 1:
 - The pedestrian beacon system and signage have been installed.
 - The two items left to complete on the final punch list are to take post-construction photos of the entire project and submit record drawings.

- Wastewater Treatment Plant Invoice:
 - The council members on the Wastewater Committee (Buche & Hoffman) would like to meet with the council members in Grand Coulee, who are also on the Committee, to determine what portion of the monthly bill each City should pay. The Electric City Clerk will coordinate setting up that meeting.
- Lift Station Award Process:
 - Steve Nelson from Century West Engineering, Mayor Kohout, and Public Works Director Armstrong were present for a live bid opening on May 1, 2020. A total of four bids were received.
 - A motion was made to accept TEK Contracting's bid and award the Lift Station Replacement Project to them.

M/S (Hoffman/Buche) CU
- Park Street tree removal
 - Basin Vegetation Management is under contract with Grant County PUD to remove the tree at 220 Park Ave. Once the tree has been removed, the City is responsible for having the stump removed.
 - A motion was made to approve the stump grinding expenses.

M/S (Bott/Slater) CU
- COVID-19 Ordinance extensions were extended by the Office of the Governor's proclamation 20-23.3. This supersedes all local resolutions and ordinances and suspends late fees and shut offs of utilities.

New Business

- Extending Resolution 2020-07 to 2020-11:
 - A motion was made to pass Resolution 2020-11, which extends Resolution 2020-07's expiration to May 31, 2020.

M/S (Rupe/Bott) CU
- Streets Project, Phase 2:
 - The council discussed a variety of options for phase 2 of the streets project.
 - All agreed that "bulb-outs" were not wanted along any new sidewalks.
 - A flashing light/crosswalk would be beneficial at the intersection of Electric Blvd and Hwy 155 where there is heavy pedestrian traffic.
 - A boundary survey will be included as part of the Engineering Consulting agreement.
 - A motion was made to accept Century West Engineering's consulting agreement.

M/S (Buche/Slater) CU
- Office Summer hours:
 - City Clerk/Treasurer Nevsimal and Deputy Clerk Parrish presented new summer hours. The clerks will each work four 10-hour days from 7:00am until 5:30pm with Nevsimal having Mondays off and Parrish having Fridays off. The clerks will stagger their lunch time so that the office will remain open continuously from 8:00am until 5:00pm, Monday through Friday.
 - A motion was made to approve the Clerks' new summer schedule.

M/S (Buche/Hoffman) CU
- Acceptance of gifts:
 - A motion was made that before any donation or gift of real or personal property to the city shall become effective, the city council will adopt a resolution confirming the city's acceptance of gifted or donated property.

- Code variance and non-conforming requests:
 - The council discussed a variety of requests that have been received at City Hall regarding code variances and non-conforming items.
 - The council agreed that re-forming a Planning Committee, which was dissolved several years ago, would be beneficial.
 - The City currently has a code variance form that can be picked up at City Hall and filled out by a resident seeking a non-conforming item.
 - The council would like to review ordinances that have been adopted within the last five years.
- Rehiring on volunteer fireman:
 - A motion was made to rehire Ken Dexter as a volunteer fireman.

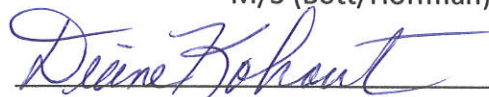
M/S (Buche/Slater)

- The meeting adjourned at 7:18pm.

M/S (Bott/Hoffman)



Peggy Nevsimal, City Clerk/Treasurer



Diane Kohout, Mayor